



WOODPLUMPTON PARISH COUNCIL
EXTRA-ORDINARY MEETING TO BE HELD AT
CATFORTH VILLAGE HALL
CATFORTH ROAD, CATFORTH
on **WEDNESDAY 1st SEPT 2021 AT 7.00pm.**

Before attending all attendees MUST read the Covid Method Statement and Risk Assessments available on our website

<https://www.woodplumptonparish.org/other-documents.php>

A G E N D A

1. APOLOGIES

2. APPROVAL OF THE MINUTES of the meeting held on 20th July 2021.

The Chairman is required to sign the Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public are requested to **note** this is **an extra-ordinary meeting** called by the Chairman under Schedule 12, paragraph 9 of the Local Government Act 1972 **primarily to discuss a Legal Contract** in relation to Traffic Calming proposals. As it is desirable for the Council to treat proposals and counter proposals relating to contracts as confidential, **Members of the public will be excluded** under the Public Bodies Admission to Meetings Act 1960. Members of the public wishing to attend in relation to any other items on the agenda, are requested to speak to the Clerk in advance of the meeting date.

For matters not on the agenda, the next ordinary Council meeting will be on **Tuesday 21st September at 7.00pm** in Catforth Village Hall. Matters requiring a Council decision **MUST** be emailed to the Clerk at least 4 working days before the date of the meeting as this is when the agenda will be prepared and published.

5. TRAFFIC CALMING LEGAL AGREEMENT

A representative from the Council's Solicitors will be attending the meeting to update Members on the risks involved in signing a Legal Agreement with LCC in relation to the proposed Traffic Calming schemes. Once the risks are explained, **Members will be required to consider whether or not to proceed with the Legal Agreement.**

Notwithstanding the above, Members are reminded that whilst LCC have issued revised plans for both schemes, a breakdown of the revised costs has not been received and this will need further consideration before any contract is signed. **Members are requested to confirm that there are no further alterations to the plans issued by LCC on 20th July (Woodplumpton) and 24th August (Catforth).**

6. CATFORTH LAYBYS

The Catforth scheme was being designed to encourage drivers to park in the laybys on School Lane and Catforth Road, however, as both laybys are in an unsafe condition, as noted under **MIN 20/144** of the March meeting, improvements are required in advance of the scheme being delivered. Discussions have now taken place with LCC and a summary of the work and an approximate cost has been received.

Members are requested to confirm that this work can be financed from CIL and can be commenced in advance of the Traffic Calming Scheme.

*Depending on the time taken to discuss the above items, Members may **propose to defer** the following items in accordance with Standing Order 3 (x) In addition, **Members may propose to alter the order of the agenda** in accordance with Standing Order 10a (vi)*

7. WOODPLUMPTON INFORMATION SIGN

Further to **MIN 21/49** of the July meeting, a draft of the Woodplumpton sign board has been prepared and emailed to all. **Members are requested to approve the draft and confirm the order can be sent to Shelley Signs.**

8. WOODPLUMPTON STOCKS

Also at the July meeting, Members discussed progress on the renovation of the stocks. In an email dated 28th Aug 2020, the City Council stated that full planning permission would be required – however a planning officer has now advised that they just need a brief statement of the works to establish if listed building consent is required. The statement has been prepared and confirms the intention regarding replacing the stonework and the wood. **Two quotes for the stone and timber repairs will be brought to the meeting for Members to consider.**

9. COMMUNITY GARDEN CHRISTMAS TREE

When considering the budget at the July meeting, it was noted that quotes had not been obtained regarding the location of the Christmas tree in the Community Garden in accordance with **MIN 20/88** which proposed leaving the walled planter in place and planting the tree to the left of the entrance. Cllr Dalglish has met with the Lengthsman and an alternative proposal has been put forward to remove the walled planter and plant a 20 – 25ft tree in its location. **Members are requested to consider the amendment and confirm the size of the tree required, as this is likely to exceed the £1,500 specified in the budget.**

10. COMMEMORATIVE TREE

Members may recall that a red oak was planted in 1953 on the occasion of the Queen's Coronation. The tree was in the path of the Preston West Distributor Road, but LCC promised to plant a replacement as part of the landscaping works. A member has suggested that discussions should now take place with LCC regarding the new location, when it should be planted, size, species, etc. **Members are requested to appoint a Councillor/s to progress the matter.**

11. PLANNING APPLICATIONS

In order to keep the meeting as short as possible, to further reduce the likelihood of Covid infection, the Clerk is dealing with **routine** planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). **Members are requested to note the delegated comments on planning applications received since the last meeting.**

In addition, Members are requested to note that an application has been submitted to demolish the Saddle Public House and replace it with a petrol filling station and drive-through coffee shop off the Preston West Distributor Road. The application is not in our Parish but **Members are invited to make any observations.**

12. FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of July.

13. ACCOUNTS FOR PAYMENT

Members are requested to **note** the following accounts already paid under Standing Order 2020 /15 (b) xii

Lengthsman weeks 14 - 17	£750.00	BACS	Ref 45
Clerk's Aug Salary	£1160.11	BACS	Ref 46
HMRC PAYE	£101.94	BACS	Ref 47
Employer National Ins	£76.52	BACS	Ref 48

14. DATE OF NEXT MEETING

The next ordinary meeting of the Council will take place on **Tuesday 21st September 2021 at 7.00pm at Catforth Village Hall.**